Tobacco/Nicotine Cessation Training for Dental Providers

Please follow the steps below to complete your training for tobacco/nicotine cessation, be awarded continuing education credits, and be added to the pre-approved Pennsylvania Department of Health (PA DOH) tobacco cessation registry in the Tobacco Reduction, Education, and Enforcement System (TREES).

STEP 1: Complete *Every Smoker, Every Time* (ESET)

Every Smoker, Every Time (ESET) is a **free online** training providing entry-level education about tobacco/nicotine use and its health risks. You can complete the **ESET** training (approx. 60 minutes) at your convenience and you will receive a notification email after **passing a post-test with a score of at least 80%**. The notification email will generate from noreply@surveygizmo.com. Please save the notification email as a pdf to your computer or screenshot the email from your phone. This is your certificate of completion for the ESET course. You will need this document for CE credits and to register with the state in Step 2. Please note, if you do not receive an email after completing the training, you may need to check your spam folder.

STEP 2: Complete the Pre-Approved Tobacco Cessation Registry (TREES) application:

Complete the electronic application on the PA DOH website, where an online statewide listing of tobacco cessation counseling services is maintained. The tobacco cessation registry (TREES) was established in 2002 as a resource and referral system for clinicians and health care delivery systems providing cessation counseling services in Pennsylvania.

 Some important reminders for completing the application:

- Upload the pdf or screenshot you saved of the ESET notification email in STEP 1 as proof of your course completion.
- You do not need to complete all fields, only the required ones.
- After sections "Cessation Counselors" and "Locations of Cessation Services", you will need to click "Save" under each section before submitting.
- If you are a Medical Assistance (Medicaid) provider and are interested in billing Medicaid for D1320 (Tobacco/Nicotine Counseling), you must indicate this on the TREES registry application. (Required question under "Medical Assistance Information")

More info here if needed: https://www.health.pa.gov/topics/programs/tobacco/Pages/Registry.aspx

STEP 3: Check your email

Upon submitting your registry application, you will immediately receive a confirmation email from DoHTREESAdmin@pa.gov with the subject line of "TREES Application Approval." This is confirmation that the state has received your DOH registry application. Following this email, you will receive an additional email with your full approval with a subject line: "PA DOH Pre-Approved Tobacco Cessation Registry Application - Approved." **This second email may take 1-3 business days.**

To Complete Your Continuing Education (CE) Credits:

STEP 4: Complete *Integrating Nicotine Dependence Treatment with Oral Health* (INDTOH)

All dental providers are eligible to receive a total of 2.5 CEUs after completing **both** the ESET and INDTOH trainings. The INDTOH training is available on the PA Coalition for Oral Health (PCOH) website here. You will need to register for the course and provide your license number if applicable in order to take the course. You will also need to upload your proof of completion for the ESET course. (STEP 1

above). After completing all steps on the PCOH website, you will immediately receive your CE certificate through the course dashboard.

STEP 5 (optional): Request Free Patient Materials and Resources

Please visit the PCOH "Request Materials" page for print resources including chairside pharmaceutical guides, posters, and handouts you can use in patient education as you begin counseling.

Steps to Bill for Cessation Services (D1320) in Pennsylvania Medicaid (MA)

Specialty 370 (Tobacco Cessation) Designation with the PA Department of Human Services (DHS)

In order to bill for the D1320 code to PA Medicaid, each provider must be enrolled with the 370 specialty code.

- For the Provider Type 27 (dentist). the first step in this process will automatically initiate when you check the box to be referred to DHS MA on the PA DOH TREES application.
- For Public Health Dental Hygiene Practitioners, they will need to complete a separate enrollment application to enroll as a PT 37 Specialty type 370, as the specialty cannot be added to their provider type. They can complete this application at
  https://promise.dpw.state.pa.us/portal/provider/Home/tabid/135/Default.aspx

Dentists must check yes on the following:
"If your program is approved, would you like to be referred to the Department of Human Services (DHS) for review and approval by Medical Assistance for reimbursement of tobacco cessation services? ☐Yes ☐No"

Additional Information/Resources:
PA DHS Provider Types
Latest DHS MA Bulletin: Teledentistry

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If you are not a current PA Medicaid dental provider and interested in becoming one,
please reach out to PCOH to learn more at info@paoralhealth.org.